



1. **JOB TITLE:** Safety Specialist

**DEPARTMENT:** Safety

**LOCATION:** Quincy, FL & Climax, GA

**Position Summary:**

**Meet Company's primary goal of providing a safe working environment for employees and reducing hazards and risks which affect injury, illness, property loss, productivity loss and associated costs. This position reports to the Corporate Safety Manager.**

**Essential Functions:**

- Help develop, implement, and monitor corporate safety programs, policies, and procedures
- Ensure that organization complies with current Federal, State and local safety regulations
- Evaluate the organization's procedures, facilities, and equipment to identify unsafe conditions that need improvement
- Maintain safety and incident records
- Coordinate internal and/or external safety training in accordance with pre-approved master schedule; make recommendations for additional training
- Transfer safety technical knowledge through assigned location to ensure participation in the safety program at every level of the organization
- Perform comprehensive safety/health evaluation (MSHA) audits
- Conduct incident investigations and interface with upper management and legal counsel
- Provide general technical support to facilities; provide direct technical support to individuals with safety/health responsibilities at facilities
- Develop and disseminate safety and health information
- Develop technical ability of facility personnel with safety/health responsibilities
- Address pending regulatory issues to determine potential impact to Company, most cost effective method of addressing the issues to enhance competitive advantage, and intervene to negotiate and settle citations that are imposed against the Company
- Other duties and projects as assigned to support department objectives

**Job Requirements and Skill Sets:**

1. Bachelor's degree in safety, industrial hygiene or related discipline plus 2-4 years of safety and health experience, preferably in a mining environment; or an associate degree in safety, industrial hygiene or related discipline plus 3-5 years of safety and health experience; or 10 years safety and health experience, preferably in a mining environment.
2. Significant experience with mining/manufacturing operations, technical competence in safety and health practices.
3. Working knowledge of MSHA standards and familiarity with ACGIH / ANSI / NIOSH / NFPA / NEC / OSHA codes and guidance documents.
4. Excellent oral and written communication skills.
5. Computer literacy a must.
6. Ability to interface professionally and successfully with all levels of employees.
7. CSP, ASP, OHST, CMSP, MSHA Instructor, 10-30 Hour OSHA Instructor, or other safety-related certifications/qualification is a plus.

**Working Conditions/Environment:**

Work is performed mainly in plant environment. Occasional domestic travel to all AMI locations may be required. Employee must be able to sit, stoop, bend, and lift up to 25 lbs.

Interested candidates should forward their resume to [w.thompson@activeminerals.com](mailto:w.thompson@activeminerals.com).